

Thornton Public Library Board Meeting Minutes
Thursday, February 20, 2025

Meeting called to order at 6:14pm by Board President L. Kammert.

Roll Call - Present: President L. Kammert, Vice-President A. Roeda, Treasurer L. Jamrock, Trustee, J. Diekelman, Trustee P. Markowski , Trustee L. Wise,
Absent: Secretary A. House

Public Comment - None

Approval of Minutes – Motion to approve the minutes of the Regular Board meeting on Thursday, January 16, 2025 was made by A. Roeda and seconded by P. Markowski. Voice Vote – all in favor say aye, all opposed say nay. Favor: 6, Opposed: 0. Motioned carried.

Correspondence – None

Treasurer’s Report - Motion to accept Treasurer’s report for January and put on file made by A. Roeda and Seconded by J. Diekelman. Voice Vote: All in favor say aye, all opposed say nay. Favor: 6, Opposed: 0. Motion carried.

Approval of the Bills: Motioned made to approve the bills as submitted for February 2025 by Trustee L. Wise and Seconded by V-Pres A. Roeda. Question on why flowers for Kathleen Ehlers were put under the line item of travel? K. Dejnowski explained there isn’t a line item for flowers or miscellaneous and she had previously put it in travel. K. Dejnowski verified that Netflix has been cancelled and we now have Hulu/Disney/HBO package. Two charges for Disney due to crossover in billing cycle. Roll Call Vote: Trustee L. Wise, yes; V-President A. Roeda, yes; President L. Kammert, yes; Trustee J. Diekelman, yes; Treasurer L. Jamrock, Trustee P. Markowski, yes. Motion carried.

Reports by Committee – None

Board President's Report – Set meeting for evaluation of K. Dejnowski, Library Director, for Thursday, March 6, 2025 at 4:00pm.

Library Director's Report – K. Dejnowski has received her certificate and stamp for notary services. Notary Policy created and will be discussed in new business. K. Dejnowski is once again on the President's List for the last quarter. Staff schedule for March handed out, but no vacation forms submitted.

Unfinished Business

1. **Bank Change** – Enough funds in Providence Bank to maintain account without a monthly fee. K. Dejnowski waiting on the Cook County Tax Payment to show up in the Providence Bank account before totally switched over and 5/3 Bank accounts closed. Hopefully by March 1, 2025.
2. **Benefits Package** – A. Enright is working with Maxine Reynolds, Village Trustee to add A. Enright to the Village of Thornton Health Policy. Paperwork has been found and hopefully it will carry.
3. **Performance Evaluation** – Special meeting for March 6, 2025 at 4:00pm to discuss and review evaluation form.
4. **Chair Lift** – A. Enright had a meeting with Deputy Fire Chief and Village Building Inspector to discuss temporary egress procedures until the chair lift is replaced. A form of a ramp will be placed out the basement door where a person in a wheelchair can evacuate the building safely. Discussion of cost will follow.

New Business

1. **Notary Policy Approval** – New policy presented by K. Dejnowski for the procedures for Notary Services to be added to our Policy Handbook. Fee policy was changed to \$1.00 per signature. Motion to approve the Notary Policy with change and to include it into the Policy Handbook made by A.

Roeda and seconded by L. Wise. All in favor say aye, all opposed say nay. Favor: 6, oppose: 0. Motion carried.

2. **ALA Conference** – June 26 – 30, 2025 in Philadelphia, PA. A. Enright not sure she wants to go. Will make a decision by March 6, 2025 Special Meeting. K. Dejnowski and A. Enright will also research Air BNB and hotels for a better rate and provide and rough estimate.

Executive Session – Not required

Items for next agenda

1. Bank Change
2. Benefits Package
3. Performance Evaluation
4. Chair Lift
5. ALA Conference

Announcements – If a trustee wants to bring up an issue during the meeting, they can either bring it up under new business if added to the agenda prior to the meeting or bring it up in the announcement section.

Adult Program Director A. Enright announced book club is going good, she had 1 for coloring night and Paint Night is still successful. P. Markowski stated need more paints nights. A. Enright is trying to schedule a meeting with Liz, Senior Center Director, to discuss possible programs.

Discussion of inappropriate behavior of a patron towards all Library Staff. Patron Behavior Policy sets out appropriate behavior and consequences for inappropriate behavior. President L. Kammert will write a letter to them for the staff to give to the patron that lays out appropriate behavior and consequences for inappropriate behavior.

Adjournment – Motion to adjourn meeting by J. Diekleman and seconded by A. Roeda. Voice vote – All in favor say aye, all opposed say nay. Favor – 6, opposed - 0. Motion carried. Meeting adjourned at 7:48pm.

Next Meeting – March 20, 2025, 6:00pm

Respectfully submitted by L. Wise in the absence of A. House, Secretary

