

Thornton Public Library Board Meeting Minutes
Thursday, August 15, 2024

Meeting called to order at 7:02pm by Board President L. Kammert.

Roll Call - L. Kammert, A. Roeda, L. Jamrock, P. Markowski, Lwise

Absent – A. House , S. D. Dickman

Public Comment – None

Approval of Minutes – Motion to approve minutes of July 18, 2024 meeting was made by P. Markowski. Seconded by A. Roeda. Motion carried.

Correspondence – None

Treasurer's Report – Signatures received from the board officers to add K. Dejnowski to the account in case of issues with the account. Eliminates need for L. Jamrock to come in and talk to the bank. L. Kammert will take paperwork to A. House for her signature.

Amazon credit card was approved and has been received in the mail.

Motion to accept Treasurer's report for July was made by L. Wise. Seconded by P. Markowski. Motion carried.

Approval of Bills – Motion was made by A. Roeda to approve all bills. Seconded by L. Jamrock. Voice vote all "yes", motion carried.

Repts by Committee – None

Board President Report – Proud of K. Dejnowski for her hard work on obtaining the \$35,000 Library and Technology Acts Grant for *STEM* from the Secretary of State.

Thank you to A. Roeda for her work contacting the lawyer about the lease and gathering insurance information.

L. Kammert will try to see where the new lease is and the next step.

Library Director's Report – *STEM* grant received.

A. Enright reported paint night continues to be widely received. There are 11 more paint nights scheduled between now and December. Come and join the fun.

A. Enright gave her vision for the garden area as she continues her hard work on improving our curb appeal. All agreed it is looking fantastic.

Unfinished Business

1. **Bank Change** – A Roeda provided information on Providence Bank. Monthly charges would include \$5.00 for direct deposit, \$40.00 for Positive Pay (check fraud and ACH debit fraud) and \$30.00 for ACH (paying electronically, payroll, etc). She sent account balances to Providence that she received from K. Dejnowski. A. Roeda will contact G. Thomas from Providence Bank to see if she can recommend someone locally from the South Holland Branch we can contact.

A. Enright will go back through the bank records to see how long 5/3 Bank has been charging the monthly fee of \$20.00 to see if we can recoup any of the charges.

2. **Trustee Training** – Some have started, some have plans to start soon.

3. **Director Contract** – tabled till September meeting

4. **Benefits Package** – Several plan were presented for review. After discussion of plans, A. Enright placed a phone call to A. Frye, Village Treasurer, to clear up what was discussed at meeting between M. Wiak, Village Administrator, A. Enright, K. Dejnowski, D. Piszczewski, N. Katakis and L. Wise on July 30, 2024 about library staff accepting into the Village benefits. P. Markowski lead the discussion for the Library Board. It was stated by A. Frye that the Village of Thornton would have access to our bank account, pay our bills, payroll, benefits, IMRF, create W-2's and monthly accounting reports. We would pay the Village for the accounting fees. Library Board does not want this system so eliminated the Village Benefits package. Board voted to go with the Blue Cross Blue Shield Insurance for benefits. A. Enright and K. Dejnowski will review the options.

5. **Policies** – tabled till September meeting do to time constraints.

New Business

1. **Carpeting/Flooring** – Company from Lockport was contacted about installing new flooring over old. Awaiting about 3 estimates for different options on asbestos and flooring. We can do it in phases. Area would have to be emptied, Library would be closed and work on floor would

take approximately 1 week per section. Company is license and bonded and they will also give us an estimate on refurbishing the circulation desk to include changes.

2. **Chair Lift** – Reviewed 2 bids on the replacement of the chair lift. Garaventa was the original company that installed present chair lift. A. Roeda will email the lawyer about the federal requirements for complying with the American’s with Disabilities Act to see if Village also has a responsibility. Motioned made by A. Roeda to accept the bid from Garaventa for the replacement chair lift. Seconded by L. Jamrock. Voice Vote all “yes” motioned carried. A. Enright will contact Garaventa to accept proposal and see how long it will take.
3. **Elections** – Reviewed schedule to see who needs to run. Everyone but L. Jamrock. Election packets can be picked up as of August 20, 2024 at the Village Hall, Clerk’s office.
4. **Meeting Times** - L. Jamrock motioned that the time for the Monthly Library Board Meeting be changed from 7:00pm to 6:00pm. Seconded by P. Markowski. Motion approved by all.

Executive Session – Not required

Items for next agenda

1. Bank Change
2. Trustee Training
3. Director’s Contract
4. Benefits Package
5. Policies
6. Carpeting/Flooring
7. Chair Lift
8. Lease

Announcements – Next meeting is Thursday, September 19, 2024 at 6:00pm.

Adjournment – Motion to adjourn meeting by A. Roeda, seconded by L. Kammert, motion carried. Meeting adjourned at 9:11pm

Respectfully submitted by L. Wise in the absence of A. House, Secretary