

Fines and Fees Policy

Policy Statement

A public library exists to serve the community and is based on the concept of sharing resources. When one person violates that principle by retaining materials beyond the established limits, that person takes unfair advantage of the community as a whole.

Regulations

1. To encourage the prompt return of materials, the library charges a per day overdue fine based on the type of item:

Library Material Type	Daily Overdue Fine
Print Materials	
Books	10¢
Periodicals	10¢
Interlibrary Loans	10¢
Non-Print Materials	
Audiobooks on CD	10¢
Book Kits	10¢
DVDs	25¢
DVD Nonfiction	25¢
Playaways	1.00
Wonderbooks	1.00

2. On the day after the due date, all materials will be considered overdue if they have not been renewed or returned.
3. No fines will accrue on days that the library is closed.
4. The library's computer system will notify patrons of the overdue materials via email, automated telephone calls, text or United States Postal Service in compliance with state law.
5. Any patron with an account balance of \$5 or more shall forfeit borrowing and renewing privileges until all overdue materials are returned and fines are paid. Patrons experiencing difficulty in returning their materials or paying their fines should contact the library circulation staff.
6. Fines accrued will be based on the replacement cost, original cost, or repair cost of the item at the library's discretion
7. A replacement item may be accepted in lieu of payment at the library's discretion.

8. A \$5 processing fee may be added at the library's discretion.
 9. Patrons will be billed for materials not returned after the forty second (42) day after due date.
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Revised July 16, 2019, Amended _____