

Thornton Public Library Board Meeting Minutes

Thursday, July 18, 2024

7:00pm

Call to Order- 7:07pm

Roll Call – L. Kammert, A. Roeda, L. Jamrock, A. House, L. Wise, P. Markowski. Absent – J. Diekelman.

Public Comments – A. Enright and K. Dejnowski –

B. Roberts from Public Works came into the library while no one was here on the 2nd of July, to look at the water meter. The village hall gave him the keys. The alarm was going off, it was never reset. A. Enright came to check the library on the 3rd of July. Book drop was full, A. Enright went to get keys from D. Pisarszewski and she gave A. Enright a hard time regarding some of the issues the library is facing at this time. Our library staff suggested a lock box for the library key being placed the fire station.

Approval of June Minutes –

1. Motion, L. Wise
2. Second, A. Roeda
3. Motion carried.

Treasurer's Report –

1. Motion to approve **May Treasurer's** report, A. Roeda
2. Second, L. Wise
3. Motion Carried.
 1. Motion to approve **June Treasurer's** report, P. Markowski
 2. Second, A. Roeda
 3. Motion carried.

Approval of Bills –

1. Motion, A. Roeda
2. Second, A. House
3. Voice vote all “yes” motion carried.

Librarian Director's Report – Our library staff will put together a full report on the ALA Convention in the near future. They said it was an awesome experience all around. The staff won a book covering machine while they were there! - Chairlift quote was \$53,000, waiting on second quote/ \$25,000 from EHC and \$10,000 grant towards chairlift, we need to figure out how to come up with the rest of the balance. - Cameras were ordered for the library, for extra security. - The fire chief has someone coming @ 10am July 19, to access the asbestos damage and to check the levels.

Unfinished Business –

- 1. Bank Change** - still working on it. A. Roeda will find out if Providence Bank does direct deposit.
- 2. Trustee Training** – Emails were not working. K. Dejnowski fixed the emails. Everyone can log on now.
- 3. Director Contract** – gaps that need to be filled in the contract about dates and salary. Contract is not signed yet.
- 4. Benefit Package** – looking into a short-term insurance for A. Enright until the new year when we can start a new insurance policy.
- 5. Policies** – all trustees are to read over and make notes on the new policy handbook. We will have a meeting to discuss the policy book soon.
- 6. Debit Card** – L. Jamrock and L. Kammert will set a day to go to the bank and have that changed.

New Business –

- 1. Amazon card** – A. Roeda will look into it.
- 2. Executive Session - none**

Items on the Next Agenda –

- a. Bank Change
- b. Trustee Training
- c. Director Contract

d. Benefit Package

e. Policies

Adjournment –

1. Motion, L. Wise @ 8:27pm

2. Second, A. Roeda

3. Motion carried.

Next Meeting: August 15, 2024