

THORNTON PUBLIC LIBRARY

Meeting of November 21, 2017

Call to Order President Ellis called the meeting to order at 7:06 p.m.

Roll Call Present – Trustees Ellis, Garza, Rupsich, Diekelman and Ferris

Absent – Trustees Jamrock and Ehlers

Also present, Library Director Luurtsma

Minutes Moved by Trustee Rupsich, Seconded by Trustee Garza to approve the minutes as amended. All Trustees present voted Aye. No nays. Motion Carried.

Correspondence None

(Trustee Jamrock arrived at 7:09 p.m.)

Treasures Report All Trustees present agreed to place on file.

(Trustee Ehlers arrived at 7:12 p.m.)

Vouchers (Claims List) Motioned by Trustee Rupsich, seconded by Trustee Ferris to pay the vouchers on the Claims List. Roll call vote.

Ayes – Trustees Ellis, Garza, Rupsich, Diekelman, Ferris, Jamrock and Ehlers

Nays – None Motion carried

Committees Adult Programs – Approximately 30 people attended the last Paint and Pour. Next Paint and Pour will be held on December 15.

Book Club, 4 people. The next Book Club will be a breakfast meeting on December 11.

Children's Programs – Report attached.

Statistics Report attached

Presidents Report The President complimented the staff on the handling of the Library during the shutdown during construction.

Directors Report

- The Director felt the patrons were very understanding about the closure of the Library during construction.
- The roof repairs are complete as well as the HVAC issue.
- The lighting bulbs were replaced with energy saving ones.
- The Director submitted two claims for reimbursement because of the construction. One for lost salaries for the staff and one for damage of property.
- One of the part time staffers is off on maternity leave. She is exempt for FMLA.
- The chair lift is not working and requires a service call.
- There is a possibility of that the LIRA insurance will cost less next year.
- The Library should receive a copy of the Audit soon.

Unfinished Business The Board went over the suggested changes to the Personnel Policy. Several additional changes were discussed. The Board also wanted included the dates that particular changes were made. No final action.

New Business With one staff member off on maternity leave the Director reported that there may be a problem with him fitting in his vacation time by his anniversary date. He just wanted to put the Board on notice.

Executive Session Not necessary for this meeting.

Announcements The next Board meeting will be on Tuesday, December 12, 2017. It will be held one week earlier because of the holiday.

Adjournment Motioned by Trustee Jamrock and seconded by Trustee Garza to adjourn. All Trustees voted Aye and the meeting ended at 9:03 p.m.

Judy A. Diekelman, Secretary

Approval Date